



Leigh-on-Sea Town Council

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Chair: Cllr Bernard Arscott | **Vice Chair:** Cllr Carole Mulroney

Town Clerk: Clare Milligan



Minutes of the Planning, Licensing and Environment Committee meeting.
The Committee met at 7.30pm on Tuesday 18th February 2025 in Room 6, Leigh Community Centre, 71-73 Elm Road, Leigh-On- Sea, Essex, SS9 1SP.

Chair – Councillor P Gilson.

Present: Councillors Dr D Bowry, J Garston, P Barber, O Richards and P Wexham.

In attendance: the Town Clerk, Clare Milligan, Planning Officer, Joe May, Cllr C Mulroney and 5 members of the public.

019/25. Apologies for Absence

Apologies were received and agreed for Cllr A Hart. Proposed by Cllr O Richards, seconded by Cllr P Gilson and agreed unanimously.

020/25. Declarations of Members' Interests

Cllr C Mulroney declared a non-pecuniary interest as a City Councillor on Southend City Council's Development Control Committee.

Cllr J Garston declared a non-pecuniary interest, as a close family member is a Southend City Councillor. Cllr P Gilson and Cllr P Wexham declared a non-pecuniary interest in planning application (e) 24/01942/FUL – 161 Pall Mall, Leigh-On-Sea, SS9 1RE on the agenda as they knew the neighbour of the property. There were no other declarations of Disclosable Pecuniary Interests, Other Pecuniary Interests or Registrable Non-Pecuniary Interests.

021/25. Public Participation

The member of the public who would be speaking was speaking about item 8 Environment. It was agreed to allow the public member to speak when the item was being discussed.

022/25. Minutes

The minutes of the Planning, Licensing and Environment Committee meeting on 4th February 2025 were deferred until the meeting on the 25th February 2025.

023/25. Planning Applications

The following planning applications were considered and decided upon by the committee:

a) 25/00020/FULH – 29 Harley Street, Leigh-on-Sea, Essex SS9 2NJ.

Erect single storey side extension and second floor roof/rear extension, install roof lights.

Resolved the Council had no objection to this application.

b) 25/00100/FULH – 58 Cottesmore Gardens, Leigh-on-Sea, Essex SS9 2TG.

Erect single storey rear extension with roof lantern and garage to side.

Resolved the Council had no objection to this application.

c) 25/00123/FULH – 68 Vardon Drive, Leigh-on-Sea, Essex SS9 3SJ.

Erect single storey rear extension.

Resolved the Council had no objection to this application.

d) 24/01861/FULH – 41 Herschell Road, Leigh-on-Sea, Essex SS9 2NH.

Demolish existing garage and conservatory to side, erect two storey side extension, part single part two storey front/side extension and single storey rear extension, install dormer to rear to form habitable accommodation in the loft space, alter elevations.

Resolved the Council had no objection to this application.

e) 24/01942/FUL – 161 Pall Mall, Leigh-On-Sea, Essex, SS9 1RE.

Demolish garages to rear and erect a two storey dwellinghouse with vehicle crossover onto Leighton Avenue, associated parking space, rear garden, cycle parking and refuse store.

Resolved the Council had no objection to this application. Cllrs P Gilson and P Wexham did not vote on this application.

f) 25/00092/AD – 22 Belfairs Drive, Leigh-on-Sea, Essex, SS9 3AA.

Application for approval of details pursuant to conditions 03 (details of materials), 05 (details of cycle and refuse storage), 07 (details of 10% renewable energy), 09 (details of soft landscaping), 10 (details of hard landscaping), 12 (details of surface water attenuation) and 16 (demolition and construction management plan) of planning permission 24/00088/FUL dated 14.03.2024.

Resolved the Council had no comment on this application.

g) 24/01949/ADV – Thames Drive Bus Shelter Footpath Outside 1741 - 1739 London Road, Leigh-on-Sea, Essex.

Install 1no. internally illuminated digital LCD display screens.

Resolved the Council had no objection to this application.

h) 24/01999/FUL – 212 Manchester Drive, Leigh-on-Sea, Essex SS9 3EU.

Demolish existing bungalow and erect 2-storey dwelling and install vehicular crossover onto Manchester Drive.

Resolved the Council had no objection to this application.

i) 25/00137/FUL – 186 Leigh Road, Leigh-on-Sea, Essex, SS9 1BT.

Install extract system and flues to rear (retrospective).

Resolved the Council had no objection to this application.

j) 24/01952/FULH – 2 Ray Close, Leigh-on-Sea, Essex, SS9 2NW.

Raise height of existing single storey rear extension, install roof lights, erect canopy to front, replace windows and doors and re-render walls, remove damaged brick detail to front elevation.

Resolved the Council had no objection to this application.

k) 25/00163/CLP – 49 Percy Road, Leigh-on-Sea, Essex, SS9 2LA.

Outbuilding to garden (Lawful development certificate proposed).

Resolved the Council had no objection to this application.

l) 25/00172/PAR – Chalkwell Railway Station, The Ridgeway, Leigh-on-Sea, Essex, SS0 8PX.

Form new accessible over railway bridge, install 2no. lifts, amendments to platforms and platform canopies and ticket office.

Resolved the Council had no objection to this application and was in complete

support of the project.

m) 25/00187/FULH – 29 Victor Drive, Leigh-on-Sea, Essex, SS9 1PP.

Erect two storey rear extension.

Resolved the Council had no objection to this application.

024/25. Highways

The following Highway matter was discussed by the committee:

a) Canvey Road – Parking complaint

Cllr O Richards had brought to the committees attention an email he had received regarding possible all day parking in Canvey Road although parking restrictions were in place. The resident had alleged that parking wardens were not attending the area and when they did parking fines were not being issued. A discussion took place and Cllr C Mulroney advised that as a City Councillor she had also been approached about the matter. It was agreed the Council would ask the resident to report the matter directly to Southend City Council and the Town Council would write a letter to the portfolio holder for Highways at Southend City Council, Cllr D Cowan, expressing the Councils concern and enquire as to the situation with the wardens and ticketing. Cllr C Mulroney suggested the letter should also go to Neil Hunwicks at the City Council.

025/25 Castle Point Borough Council

Cllr O Richards advised the committee that Castle Point Borough Council (CPBC) had paused going out to consultation on their Local Plan until April 2025. This would last for a six week period between April and May 2025 as per Formal Regulation 19.

026/25 Environment

The member of public spoke about having walked around Leigh-on-Sea and how they felt it needed some TLC. They suggested a group including the Town Council, schools, groups within Leigh, local businesses etc to come together to help improve the area for all. A discussion took place and it was agreed to set up a small initial working group to look into the viability of the project. The group would include Cllrs C Mulroney, P Gilson and P Wexham. It would also include the member of the public and City Councillor S Allen.

Cllr P Wexham spoke about the boundaries of the Manchester Drive allotments and wondered if the Council could look into applying for grants and planting blackthorn and hawthorn hedgerows around the area. This is to be discussed further at the next Community and Culture Committee meeting.

There being no further business, the meeting closed at 8.30pm.